



**TENNESSEE BOARD OF ARCHITECTURAL AND ENGINEERING EXAMINERS
BOARD MEETING AND ANNUAL PLANNING SESSION
NATCHEZ TRACE STATE PARK
WILDERSVILLE, TENNESSEE**

AGENDA

Wednesday, October 17, 2007

- 1:00 p.m. (1) **Interior Design Committee**
- Establishment of Practice Act
 - Experience Verification—confirming experience and registration of references—IDEP
 - Alternate delegate for NCIDQ—add another interior designer to Board
- 2:00 p.m. (2) **Architect Committee**
- Potential Law and Rule Changes—behind tab 5
 - Experience Verification—confirming registration of references
 - National Certificate/Passport Discussion
 - Report on NCARB Member Board Chairs' Conference
- 4:00 p.m. (3) **Special Committee on Promoting Accreditation**
- Report on Landscape Architecture Program at UT Knoxville
 - Report on Architectural Program at University of Memphis
- 5:00 p.m. (4) **Grants to Higher Education Committee**
- Revisions to Grant Guidelines
- 6:00 p.m. **Dinner**

Thursday, October 18, 2007

- 7:00 a.m. **Breakfast**
- 8:00 a.m. (5) **Law and Rules Committee**
- Potential Law and Rule/Policy Changes
 - Amend rules to clarify that even disclosure and agreement by the client does not allow a registrant to be paid by an equipment supplier for specifying a particular product (see NCARB resolution 07-5).
 - Title act enforcement—develop policy on use of title if registered in other jurisdictions; checking yellow page listings
 - Develop policy on record/as-built drawings
 - Reference Manual Revisions (Appendices C and D)
 - Standard of Care/Competency Discussion
- 10:00 a.m. (6) **Engineer Committee**
- Potential Law and Rule Changes—behind tab 5
 - NCEES Model Law Changes (Bachelor's + 30 Proposal)
 - Delineation of Engineering and Surveying
 - Experience Verification—confirming experience and registration of references—IDP program

- Nominations for NCEES Awards
- MIC Note to be Placed on Sprinkler Drawing Approval Letters

12:00 p.m. **Lunch**

1:00 p.m. **(7) Continuing Education Committee**

- Restriction of "In-House" and Online Activities
- Require exam or other feedback component for distance education
- HSW Policies
- Credit for Committee Work
- Increasing HSW Requirement

3:00 p.m. **(8) Publications Committee**

- Newsletter Articles/Distribution
- Reference Manual Revisions—behind tab 5
- Consumer's Guide Revisions
- Law & Rules Publication
- Website Changes—adding meeting minutes, disciplinary action listing, Board member contact information

4:00 p.m. **Licensure Outreach Committee**

- Licensure Promotion on Campuses
- Meetings with Deans

5:00 p.m. **Landscape Architect Committee**

- Experience Verification—confirming experience and registration of references—IDP program
- Allowing exam candidates to sit for LARE before completing experience (see rule 0120-1-.12)
- Alternate delegate for CLARB—add another landscape architect to Board

6:00 p.m. **Dinner**

7:00 p.m. **Follow-up Committee Work**

Friday, October 19, 2007

7:00 a.m. **Breakfast**

BOARD MEETING

8:00 a.m. **Call to Order**

Roll Call
Acknowledge Guests
Announcements
Review Agenda for Changes and/or Additions

Dana Miller, Chair

8:05 a.m. **Consent Agenda**

(9) Minutes from September Board Meeting
(10) Staff Complaint Report

John Cothron

8:10 a.m. **Professional Society Reports**

8:30 a.m. **Director's Report**

(11) Licensing Data
(12) Complaint Data

John Cothron

	(13) Financial Data	Philip Lim
9:00 a.m.	Old Business (14) Action Items Establishment of Election Process Committee (15) Committee Responsibilities and Appointments	John Cothron Dana Miller Dana Miller
9:30 a.m.	New Business (16) 2008 Meeting Dates and Proposed Travel (17) Application/Examination Deadline Dates	John Cothron
9:40 a.m.	Committee Reports Interior Design Committee Engineer Committee Special Committee on Promoting Accreditation Grants to Higher Education Committee Law and Rules Committee Architect Committee Continuing Education Committee Publications Committee Licensure Outreach Committee Landscape Architect Committee	
10:30 a.m.	General Discussion of Future Plans, Action on Items Discussed	
11:30 a.m.	Legal Case Report	Wayne Pugh
12:00 p.m.	Adjourn	